

ALBERS ELEMENTARY SCHOOL DISTRICT #63
BOARD OF EDUCATION
JULY 23, 2025
REGULAR MEETING, 5:30 PM

CALL TO ORDER

Lucas called the meeting to order at 5:30 PM. Roll call shows Athmer, absent; Deimeke, present; Henry, present; Hilmes, present; Lucas, present; Norrenberns, present; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Rachel Beckemeyer, Rochelle Halstead and Susan Scott were present. Superintendent Mike Toebe and Bookkeeper Janel Zurliene were also present.

PUBLIC COMMENT

There is nothing at this time.

APPROVAL OF THE AGENDA

Wuebbels made the motion to approve the agenda. Hilmes made the second motion. Voice vote shows all present in favor.

BOOSTER CLUB

- The current playground is being removed. The anticipated delivery date is late August through early September.
- They have received grants from the Maschoff Foundation and the Farm Bureau for \$1,000.00 each for the playground.
- Approximately \$200 was received from the sale of surplus furniture and equipment outside the school entrance.

COMMITTEE REPORTS & ASSIGNMENTS

The new assignments will be discussed when the full board is seated.

TEACHER REPORTS

There is nothing at this time.

CONSENT AGENDA ITEMS

Wuebbels made the motion to approve the minutes from the June 18, 2025, special meeting, executive session and seal them; June 25, 2025 regular meeting; approve the financial report; and approve the bills for \$ 173,569.29. Norrenberns made the second motion. Roll call shows Henry, aye; Hilmes, aye; Lucas, aye; Norrenberns, aye; Wuebbels, aye; Athmer, absent; Deimeke, aye.

OLD BUSINESS

- 2023-2024 MAINTENANCE GRANT, OFFICE – Staff moved into the new offices. A punch list was reviewed with contractors. There were a few minor repairs noted.
- 2025 MAINTENANCE GRANT, DOORS – The project began on June 1, 2025. All doors and frames were painted blue. The punch list was reviewed today. Additional coats of paint are required on each door. Kickplates were suggested. Dr. Toebe will get an estimate.
- EGYPTIAN TRUST – Mr. Toebe shared information regarding the employee health insurance additional premium from Egyptian Area Trust. We cannot be members of the Egyptian Trust without at least one employee enrolled in a health plan. The coverage we have will end on August 31, 2025. A memorandum of understanding will need to be added to the IEA/NEA contract. This item was tabled.
- 2025-2026 ATHLETIC HANDBOOK – The second reading was held. It was noted that a clarification of the eligibility with the administrators from both schools needs to be revised before the August 11, 2025, meeting. Wuebbels made the motion to approve. Hilmes made the second motion. Voice vote shows all present in favor.
- 2025-2026 JUNIOR HIGH HANDBOOK – Norrenberns made the motion to approve with the change of toys and games restricted. Deimeke made the second motion. Voice vote shows all present in favor.
- COACHES HANDBOOK – Henry made the motion to approve the coaches handbook with noted changes. Deimeke made the second motion. Voice vote shows all present in favor.
- IASB CONVENTION – Information was reviewed about the November 2025 convention in Chicago. Any board member interested in attending should contact Dr. Toebe.
- PARAPROFESSIONAL – Wuebbels made the motion to hire Jenna Kraljev as a paraprofessional. Norrenberns made the second motion. Roll call shows Hilmes, aye; Lucas, aye; Norrenberns, aye; Wuebbels, aye; Athmer, absent; Deimeke, aye; Henry, aye.
- SPECIAL EDUCATION TEACHER – Norrenberns made the motion to hire Carla Richter as a Special Education Teacher. Hilmes made the second motion. Roll call shows Lucas, aye; Norrenberns, aye; Wuebbels, aye; Athmer, absent; Deimeke, aye; Henry, aye; Hilmes, aye.

- PRESS POLICY UPDATES – The second reading was held. Henry made the motion to approve as presented. Deimeke made the second motion. Voice vote shows all present in favor.
- APPOINT COMMITTEE MEMBERS – This item was tabled to discuss when all members are present.
- PLAYGROUND EQUIPMENT – This item was tabled.
- COACHING STAFF – Wuebbels made the motion to hire Lynn Boeckmann as the 5th & 6th grade girls basketball coach and Sally Albers as the 6th grade volleyball coach. Hilmes made the second motion. Roll call vote shows Norrenberns, aye; Wuebbels, aye; Deimeke, aye; Hilmes, aye; Athmer, absent; Henry, aye; Lucas, aye. The 5th & 6th grade boys basketball coach position is still vacant and advertised.
- COACHING VOLUNTEERS – Hilmes made the motion to hire Dawn McClellan as a volunteer softball coach. Norrenberns made the second motion. Voice vote shows all present in favor. All other positions were tabled.

NEW BUSINESS

- SET SALARY – Wuebbels made the motion to increase the salary of the Bookkeeper to the average of all other non-certified staff, 6.06%. Rates for Recording Secretary and Substitute Coordinator remain the same as last year. Deimeke made the second motion. Roll call vote shows Wuebbels, aye; Deimeke, aye; Hilmes, aye; Athmer, absent; Henry, aye; Lucas, aye; Norrenberns, aye.
- SET SALARY - Wuebbels made the motion to increase the salary of the District Secretary to the average of all other non-certified staff, 6.06%. Rates for the Technology Coordinator will be set by the salary schedule. Deimeke made the second motion. Roll call vote shows Wuebbels, aye; Deimeke, aye; Hilmes, aye; Athmer, absent; Henry, aye; Lucas, aye; Norrenberns, aye.
- SUBSTITUTE PAY – The rates will remain the same as last year. Substitute teacher \$ 120 per day; Substitute aide \$ 105 per day; Substitute kitchen \$ 40 per day; Substitute custodian \$ 90 per day.
- HEAD TEACHER – Norrenberns made the motion to hire Susan Scott as the Head Teacher for the 2025-2026 school year. Wuebbels made the second motion. Roll call shows Deimeke, aye; Henry, aye; Hilmes, aye; Lucas, aye; Norrenberns, aye; Wuebbels, aye; Athmer, absent.
- COPING FOR LIFE CONTRACT – Henry made the motion to approve the Coping for Life Contract for the 2025-2026 school year. Deimeke made the second motion. Roll call shows Henry, aye; Hilmes, aye; Lucas, aye; Norrenberns, aye; Wuebbels, aye; Athmer, absent; Deimeke, aye.

SUPERINTENDENT'S REPORT

- Dr. Toebe encouraged the Board members and visitors to walk around the building to see the cleaning updates and improvements.
- Softball, baseball, and cross country have started preparing for the season.
- Top Score Writing curriculum will be reviewed by Dr. Toebe and Mrs. Scott. A Zoom meeting is scheduled with the publisher.
- Staff meetings will be held next week to review schedules and prepare for the new school year.
- The audit was held on July 17 and 18, 2025.
- The school year will begin on August 11 with a Staff In-service, including CPR training. Open House will be held from 5:30 PM to 6:30 PM for parents and students.

EXECUTIVE SESSION

There is nothing at this time.

ADJOURNMENT

Wuebbels made a motion to adjourn the meeting at 6:15 PM. Henry made the second motion. Voice vote shows all present in favor.

Marshall Lucas, President

Courtney Athmer, Secretary